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|  | **THE FELLOWSHIP OF ALL SAINTS KIRKBY OVERBLOW AND NORTH RIGTON CHURCH OF ENGLAND PRIMARY SCHOOLS**  **Meeting of the Joint Governing Body**  **15 July 2020, 4.30pm, Online on Microsoft Teams** |  |
| **MINUTES – Approved 2 Sep 2020** | | |

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| **Governing Body Core Functions**  Ensure the vision, ethos and strategic direction of the school is clearly defined  Ensure the Headteacher performs their responsibilities for the educational performance of the school  Ensure the sound, proper and effective use of the school’s financial resources | |
| **Present:** Rosemary Hunt (RH) Chair; Julia Henry (JH), Vice Chair, ASKO; Mark Wilkinson (MW), Vice Chair NR, Rebecca Allen (RA); Huw Edwards (HE), Sophia Gardiner (SG); Emma Littlewood (EL); Joanne McCudden (JMc), Revd Craig Marshall (CM), Sophie Thompson (ST), Jo Williams (JW)  **Apologies:** Amber Andrews (AA), Headteacher  **Absent:**  **In attendance:** Jane Turner (JT), Headteacher Pannal Primary, Trudy Searle (TS), LA Clerking Service | |
| *The meeting opened at 4.40pm* | |
| **No** | **Item** |
| **1** | **Welcome**  RH opened the meeting with a special welcome to Reverend Craig and introductions were made.  Apologies were received from AA and these were consented to. RH advised AA would be returning from sick leave the following week and preparing for the next school year over the summer holidays. All were delighted to hear this news. |
| **2** | **Meeting administration:**  Declaration of interests: None  Determination of any confidentiality matters: None.  Other Business: None |
| **3** | **Minutes of the meeting of the LGB held on 24.06.20:** The minutes were included with the meeting papers. These were agreed as a true record of the meeting for RH to sign and a copy filed in each school.  **Update on actions/matters arising which are not covered elsewhere on the agenda:**  All actions had been completed. |
| **4** | **Chair’s Verbal Update**  North Rigton Field  Changes to fencing and gates is almost complete and will be finished over the summer. A new lease is being drawn up and checked by NYCC. JW has reduced the lease from £1.2k to £1k per annum and another 5 year term has been agreed.  ASKO – planning for new houses behind field  RH signed a letter of support however there have been 33 objections to date so unlikely the work will go ahead. If it does, the builders will be erecting a learning centre in the school grounds.  ASKO building project  The Headteacher’s office is being relocated to the cloakroom. Work takes place between 20 July and 21 August and the school will be closed to everyone apart from the builders.  NR building projects  The reception playground is having a makeover over the summer.  The major project to move the upstairs office downstairs has been put on hold. It was considered inappropriate to have the upheaval whilst social distancing is going on. The work should have taken place during October 2020 half term but has been provisionally re-scheduled to Easter 2021.    *RA joined the meeting. AA had just delivered flowers and a card to Beccy from governors to wish her well.*  NYCC Summer update  Includes a link to the new Keeping Children Safe in Education Guidelines. **Action: TS to circulate**  YCST Chairs’ Meeting  This had taken place earlier that day. Key points to note:   * Alison Glover and Jane Goodwin thanked all governors for their support * All staff in the Trust are in need of a holiday * Not all schools have been able to have all year groups back * The expectations of some parents have been more than it has feasibly been possible to offer * Some schools have recruited new staff for next term (ASKO is able to manage without immediately replacing RA but recruitment will be looked at in the autumn) * All schools have a plan for September * There is a real concern about the unknowns and won’t get final information from the government until the end of August |
| **5** | **Base Leaders’ Update**  Booklets for staff and parents at both schools about wider opening of the schools were included with the meeting papers. These had also been distributed to staff and parents. SG & RA highlighted the following points:  North Rigton (SG)   * Aiming to keep class size bubbles * Year 3&4 class is moving downstairs to the hall * Week 1 will be slightly different for new starters. A timetable has been drawn up with staggered entries. Positive feedback received from parents * Staggered start and exit times will continue. Lunchtimes will be shorter * Parents have been advised the plan is provisional and they will be updated as and when there are any changes * Red Kite will be running before and after school clubs at NR for NR and ASKO children. The 2 groups will be in separate rooms   All Saints (RA)   * 3 bubbles – Years 5&6, 3&4, Reception&Y1&Y2 (there will be under 30 in this group and children will be taught separately but can all go out together at lunchtime) * Staggered start and exit times, lunches and playtimes * Mostly the same as NR * All staff comfortable with the bubbles   *Q. What is the rationale for the reception, Year 1&2 bubble?*  *A. It gives flexibility for staff and reception children the opportunity to interact with other children. All staff have been consulted.*  *Q. In September will children be re-doing work from this term?*  *A. All children will pick up their learning from March. The learning this term has been consolidation. There will be a strong focus on re-integration in the first weeks of the autumn term.*  *Q. Will there be any changes to SATS?*  *A. These are going ahead next year. Current Year 1 will do phonics tests in the autumn term.*  JT has been working with SG to review the research on a reconnection curriculum. This will be circulated to governors. **Action: JT/SG/TS**  *Q. What provision will replace taster sessions for new starters and to make this a special time for new parents to the school?*  *A. An outdoor area will be set up for the first few days. Miss Brown has read stories and done a video tour on Tapestry. Tapestry is being used well in both schools and the schools’ open door policy has been emphasised to parents.*  RA advised that 3 families are leaving All Saints this term, with 5 children leaving in total (1xY2, 1xY3, 1xY4, 2xY5 – from next year’s year groups). All families have been positive about the school and are leaving due to changes in circumstances.  RH confirmed that ASKO Acorns had ceased operation and Red Kite are offering alternative provision at North Rigton as well as holiday provision ain Otley. No parents have been upset by the changes. SG advised that ASKO children will travel by taxi to North Rigton. Any vulnerable children will be taken by a member of staff. RH noted reminded that business insurance would be needed and SG confirmed this is in hand. |
| **6** | **Fellowship COVID 19 Code of Conduct**  This was circulated before the meeting and noted. |
| **7** | **Correspondence**  None. |
| **8** | **Further items determined for discussion at agenda Item 2:**  None.  *.* |
| **9** | **Date of next meeting**  An additional meeting had previously been agreed for 26 August. On reflection governors agreed it would be better to move the meeting back a week as there may well be late changes to government guidelines. The next meeting will therefore take place on:  **Wednesday 2 September at 4.30 (apologies from EL)**  The meeting will be clerked. The clerk advised no additional charge will be made for clerking this meeting as not all meetings had taken place this year.  *MW left the meeting.* |
| **10** | **What impact have we had since the last meeting on the achievement and wellbeing of pupils and staff in our schools?**  RH said it was good to hear that AA was getting better and planning to return to school. On behalf of governors she thanked all staff for ensuring that children continued to learn despite the havoc of recent months. A special mention was made for Faye Bayman for her single handed work in reception.  JW thanked RH for all the work she had done to support staff at both schools and this was heartily agreed by governors. RH thanked governors for their support and wished everyone a good summer.  Governors said their goodbyes to Beccy and wished her well. |

The meeting closed at 5.27pm