




<p>Joint</p> 	 <p style="text-align: center;"><b>THE FELLOWSHIP OF ALL SAINTS KIRKBY OVERBLOW AND NORTH RIGTON CHURCH OF ENGLAND PRIMARY SCHOOLS</b></p> <p style="text-align: center;"><b>Meeting of the Joint Local Governing Body</b> <b>9 July 2025, 5pm at All Saints</b></p>	
<b>MINUTES – Approved for circulation</b>		

<p><b>Governing Body Core Functions</b>  <a href="#">Ensure the vision, ethos and strategic direction of the school is clearly defined</a>  <a href="#">Ensure the Headteacher performs their responsibilities for the educational performance of the school</a>  <a href="#">Ensure the sound, proper and effective use of the school's financial resources</a></p>	
<p><b>Present:</b> <b>Amber Andrews</b> (AA) Headteacher; <b>Joanne McCudden</b> (JMc) Chair of Governors; <b>Emily Boughan</b> (EB); <b>Sophia Gardiner</b> (SG) Staff Governor and Assistant Headteacher, NR; <b>Sarah Honey</b> (SH) Staff Governor and Assistant Headteacher, ASKO; <b>Rosemary Hunt</b> (RH) Vice Chair; <b>Helen Laflin</b> (HL); <b>Emma Littlewood</b> (EL); <b>Mark Wilkinson</b> (MW)  <b>Apologies:</b> <b>Sarah Barnett</b> (SB); <b>Stroma McDermott</b> (SMc); <b>Fiona Parish</b> (FP)  <b>In Attendance:</b> Jane Goodwin (JG) CEO, on Teams; Trudy Searle (TS) NYC Clerk</p>	
<p><i>The meeting opened at 5pm</i></p>	
<p><b>1</b></p>	<p><b>Welcome, apologies and opening prayer</b>  JMc opened the meeting.  <ul style="list-style-type: none"> <li>- No opening prayer as SMc wasn't in attendance</li> <li>- Apologies were received from SB, SMc and FP. All were consented to.</li> </ul> </p>
<p><b>2</b></p>	<p><b>Meeting administration</b>  <b>Declaration of interests:</b> None  <b>Determination of any confidentiality matters:</b> None  <b>Any other business:</b> None</p>
<p><b>3</b></p>	<p><b>Minutes arising from the governing body meeting on 11.06.2025</b>  These were agreed as a true record for JMc to sign, a copy to be filed in each school and posted on the school website.</p> <p><b>Update on actions/matters arising</b>  <u>SATs results / next LGB meeting</u>  The results will be shared at the next meeting. It was agreed November would be too late and an additional meeting would be arranged. A meeting was subsequently arranged for <b>Wednesday 17 September, 5pm at North Rigton</b>. TS is unable to clerk this meeting and a cover request has been submitted to NYC clerking services.</p> <p><u>Governor training certificates</u>  Any governors having problems uploading certificates to GovernorHub can contact Liz Byrne for help.</p> <p><u>Communication</u>  A number of meetings with governors had taken place since the last LGB meeting and there is now a clearer understanding of roles and responsibilities. The Scheme of Delegation was included with the meeting papers for this meeting and helps clarify the monitoring and supportive role of governors.</p>

	<p><i>Q. Has a date been agreed for the new heating system at All Saints?</i>  <i>A. No decision made yet as to which type of system will be installed?</i></p> <p><u>North Rigton School House</u>  EL advised that the banking mandates are still in the process of being changed over.</p> <p>All other actions completed or covered elsewhere on the agenda.</p>
4	<p><b>Headteachers verbal update</b></p> <p><u>All Saints</u></p> <ul style="list-style-type: none"> <li>- A fulltime TA has started in Year 1/2 and has settled in well</li> <li>- Year 1/2 maternity sickness absence being covered by the Year 3/4 teacher and a supply teacher is back filling in Year 3/4 (as they're the parent of a child in Year 1/2)</li> <li>- Maternity leave cover is already in place for September</li> <li>- 2 appeals received for September reception intake, 1 upheld, so have an intake of 16</li> <li>- A further appeal is being made for a Year 1 place in September</li> </ul> <p><i>Q. What are the Year 1/2 numbers for September?</i>  <i>A. 30 for this September, 33 for September 2026 (can only have more than 30 if the appeals panel approves this)</i></p> <p><i>Q. Could any families go to North Rigton?</i>  <i>A. This is always offered.</i></p> <p><u>North Rigton</u></p> <ul style="list-style-type: none"> <li>- Currently have 12 reception children for September, continue to receive interest from new families and being shown round the school</li> <li>- AA meeting Jo Williams and her daughter before the end of term to discuss buying the school field. New gates have been installed on the edge of the field which provides an 'air corridor' and is working well</li> <li>- The new playground equipment is being installed over the summer and there will be an opening ceremony at 8.50am 2 September. Hugely exciting!!</li> </ul> <p><u>End of term events - governors welcome.</u></p> <p><u>North Rigton</u></p> <ul style="list-style-type: none"> <li>- Hello and goodbye picnic</li> <li>- Leavers assembly</li> </ul> <p><u>All Saints</u></p> <ul style="list-style-type: none"> <li>- End of year performance</li> <li>- Leavers assembly</li> </ul> <p>AA thanked governors for all they do for the school and for attending the Trust training the previous week.</p> <p>AA also gave personal thanks to RH for her support to her and the school during her time as a governor and Chair. Her wisdom and wise words will be missed. All wished Rosemary well and she was presented with a bouquet of flowers.</p>
5	<p><b>YCST Update</b></p> <p>JG began with grateful thanks to RH for her compassionate support during challenging times. She went on to share some slides on screen and highlighted the following points:</p> <ul style="list-style-type: none"> <li>- The mission, vision and values have been updated and resound with Grow – Blossom - Flourish</li> <li>- A new strategic plan has been produced, 4 ambitions re: staff, students, communities, trust (growth)</li> <li>- The operational plan will be shared in the autumn term</li> <li>- The trust board has approved a 1:1 pilot for Pannal and All Saints</li> <li>- Investing £1/2m in infrastructure and user devices and moving to digital enablement and training across the trust</li> </ul>

	<ul style="list-style-type: none"><li>- Growth – expecting 4 new church primary schools to join the trust in the next couple of terms (Masham, Sharow, Embsay and Gargrave)</li><li>- Growth – not just about more schools, the board is also looking at income generation and partnerships</li><li>- Central service offer – some governors have asked for clarification on this – an update will be provided in the autumn term</li></ul> <p><i>JG left the meeting at 5.45pm</i></p>																																	
6	<p><b>Safeguarding</b></p> <p>Following the last safeguarding audit, EL&amp;HL suggested it would be useful for governors to receive a ‘1 minute guide’ session from SH (similar to the sessions at staff meetings). SH circulated a handout with key safeguarding messages and then facilitated a lively discussion based on a ‘grey area’ safeguarding scenario. All agreed this was a really useful exercise.</p>																																	
7	<p><b>Governor visits</b></p> <p><u>Paper: ICE, North Rigton, Year 6 Crucial Crew March (HL&amp;MW)</u></p> <p>Noted.</p> <p><u>SEND</u></p> <p>JMc recently met with SG and the SENCo at North Rigton. Moving forward will look at progress and pupil voice. The trust is carrying out a SEND survey. SG advised the results will be shared with SENCos in September</p> <p>This was followed by a long discussion about governors concerns with the lack of SEND funding.</p> <p><i>Q. Thinking about the impact on staff, is there anything governors can do? Is there enough training for TAs?</i></p> <p><i>A. The TA’s role has changed and this is a very demanding role. Breaks are carefully timetabled and training is provided. Also important to note there are more children with general SEN. Our approach to adaptive teaching means there’s not so much 1:1 work and teachers are skilled in adapting the learning environment and resources which ensure all children are exposed to high quality, first class teaching.</i></p> <p>Governors were shown the new equipment outside at All Saints for children who need to move around regularly.</p>																																	
8	<p><b>Governor link roles and responsibilities 2025/26</b></p> <p>These will be agreed at the first meeting in the autumn term.</p> <p>2024/25 details provided below for information:</p> <table><tr><td></td><td><b>All Saints</b></td><td><b>North Rigton</b></td></tr><tr><td>Reception</td><td>Helen Laflin</td><td><b>Rosemary Hunt</b></td></tr><tr><td>Years 1&amp;2</td><td>Emily Boughan</td><td>Fiona Parish</td></tr><tr><td>Years 3&amp;4</td><td><b>Julia Henry</b></td><td>Sarah Barnett</td></tr><tr><td>Years 5&amp;6</td><td>Mark Wilkinson</td><td>Emma Littlewood</td></tr></table> <p><u>Specific responsibilities (across both schools)</u></p> <table><tr><td>Safeguarding:</td><td>Emma Littlewood &amp; Helen Laflin</td></tr><tr><td>Pupil Premium:</td><td>Joanne McCudden</td></tr><tr><td>SEND:</td><td>Joanne McCudden</td></tr><tr><td>Health &amp; Safety:</td><td>Mark Wilkinson</td></tr><tr><td>Premises:</td><td>Mark Wilkinson</td></tr><tr><td>Collective Worship:</td><td>Reverend Stroma McDermott + AN Other</td></tr><tr><td>Wellbeing:</td><td>Fiona Parish</td></tr><tr><td>PE &amp; Sport:</td><td><b>Julia Henry</b></td></tr><tr><td>Sustainability</td><td>Emily Boughan</td></tr></table>		<b>All Saints</b>	<b>North Rigton</b>	Reception	Helen Laflin	<b>Rosemary Hunt</b>	Years 1&2	Emily Boughan	Fiona Parish	Years 3&4	<b>Julia Henry</b>	Sarah Barnett	Years 5&6	Mark Wilkinson	Emma Littlewood	Safeguarding:	Emma Littlewood & Helen Laflin	Pupil Premium:	Joanne McCudden	SEND:	Joanne McCudden	Health & Safety:	Mark Wilkinson	Premises:	Mark Wilkinson	Collective Worship:	Reverend Stroma McDermott + AN Other	Wellbeing:	Fiona Parish	PE & Sport:	<b>Julia Henry</b>	Sustainability	Emily Boughan
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	Vice Chair Rosemary Hunt
9	<b>Governor training / appointments</b> <u>Training</u> Governors will be asked to complete the board effectiveness audit on GovernorHub in the autumn term.  <u>Appointments</u> Currently taking up references for a new Foundation Governor who lives in North Rigton. Looking for a new Co-opted Governor for All Saints. Parents who expressed an interest in the Parent governor vacancy will be contacted. <b>Action: SH</b>
10	<b>Policies</b> None to approve.
11	<b>Correspondence</b> None.
12.	<b>Meeting dates agreed for 2025/26</b> Wed 17 Sep Wed 12 Nov Wed 11 Mar Wed 10 Jun Wed 08 Jul
13	<b>Further items determined for discussion at agenda Item 2</b> None.
14	<b>Date of next meeting:</b> LGB1: - Wednesday 17 September 5pm, North Rigton
15	<b>What impact have we had since the last meeting on enhancing and strengthening our theologically rooted Fellowship vision of Grow – Blossom – Flourish?</b> <ul style="list-style-type: none"> <li>- The safeguarding scenario exercise was really helpful</li> <li>- The governance training at the recent trust conference was also useful</li> <li>- Good to have some training in person after so much on Teams</li> <li>- Worth considering re-introducing 15 minute training sessions for governors after LGB meetings</li> </ul>

*The meeting closed at 6.30pm*