

	<div style="text-align: center;">  THE FELLOWSHIP OF ALL SAINTS KIRKBY OVERBLOW AND NORTH RIGTON CHURCH OF ENGLAND PRIMARY SCHOOLS Meeting of the Governing Body 12 July 2023, 5pm at North Rington School </div>	
MINUTES – Approved for Circulation		

Governing Body Core Functions Ensure the vision, ethos and strategic direction of the school is clearly defined Ensure the Headteacher performs their responsibilities for the educational performance of the school Ensure the sound, proper and effective use of the school's financial resources	
Present: Sophia Gardiner (SG) Staff Governor and Head of School NR; Julia Henry (JH); Sarah Honey (SH) Staff Governor and Head of School, ASKO; Rosemary Hunt (RH) Chair; Joanne McCudden (JMc) Vice Chair (minute taker); Mark Wilkinson (MW) Remote attendance on Teams: Helen Laflin (HL); Apologies: Emma Littlewood (EL); Rebecca O'Connell (RO); In Attendance: Jane Goodwin (JG) CEO YCST	
<i>The meeting opened at 5.00 pm</i>	
1	Welcome & Apologies RH opened the meeting. Apologies were received from EL and RO and these were consented to. RH welcomed JG who attended as part of her new permanent role and has been meeting governors at all the MAT schools.
2	Meeting administration Declaration of interests: None Determination of any confidentiality matters: None Any other business: 1 item (MW)
3	Minutes and matters arising from the governing body meeting on 21.06.2023 These were agreed as a true record for RH to sign and a copy to be filed in each school and posted on the school website. Update on actions/matters arising <u>Foundation governor vacancy</u> No responses via Village News advertisement. However, Rebecca identified a previous foundation governor who would like to return (Melania Vjestica). She is considered a good candidate due to her previous experience, attends church and lives in Kirkby Overblow. However it was agreed she would have to follow procedure and complete the relevant application forms. Action: RH <u>Further item for discussion postponed at last LGB.</u> This is to be moved to the agenda in September '23 as not urgent. Action SG

5	<p>Headteachers/Base Leaders Verbal Update <u>Staffing for next academic year</u></p> <ul style="list-style-type: none"> - This is still being finalised, because a resignation from a HLTA was received. Sadly this means a replacement must be sought for Ms Simpson. A potential candidate has been identified, who is an experienced class teacher, but happy to take the HLTA for 1 year. They previously interviewed well for a teaching position at North Rigton. - Ms Simpson's leaving also leaves gaps in the ability of ASKO school to run before and after school club. A new plan for this was being put together by SG and SH, which would be presented once available. - JM explained the concerns of parents of children in Pears, due to the inconsistency in teaching staff this year, and asked that school leaders be mindful of this next year. She also insisted that parents were happy with the school and realised there had been particular challenges this academic year. SG stated that she completely understood and the plan for next academic year should ensure much greater stability and consistency in staff for Pears class. - Parents are to be notified about the staff changes next year in this week's school bulletins. - SH explained that both Admin Assistants at each of the schools were happy to continue with their current school office roles and that she was interviewing for further staff to work alongside them. <p><u>School trips</u></p> <ul style="list-style-type: none"> - Crag walk – was very wet but children enjoyed it! - Sports day was terrific and well attended by parents too. - 'Flourishing in sports' event to come next week involving both schools. <p><u>Staff Wellbeing</u></p> <ul style="list-style-type: none"> - Completed staff survey at NR. Results to be compiled this week. Lots of open feedback and improvement suggestions were made. <p><u>KS2 SATs</u></p> <ul style="list-style-type: none"> - The results of the SATs tests at both schools were reviewed by SG and SH. They felt they were good and encouraging compared to national averages, although it was acknowledged that we have very small cohorts, so they are unlikely to be statistically significant. - It was encouraging that SEND children also did relatively well at both schools, for example, all SEND pupils at ASKO reached Expected for Combined English. <p><u>KS1 SATs</u></p> <ul style="list-style-type: none"> - Both schools were moderated successfully - NR results showed that the children were better at maths and reading than writing - ASKO also showed good results for maths and reading. - Writing results indicated that this is an area where much work is needed at both schools next year.
6	<p>YCST Update No updates.</p>
7	<p>Safeguarding The Trust will announce its new safeguarding lead next week. Governors discussed the recent safeguarding audit report and asked questions relating to particular areas of focus. JG stated that many of the issues raised will become easier once the Trust lead was on board</p>

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8	<p>Governor visits</p> <p>JM visited Holly Cromack at ASKO for her regular SEND meeting. JM was impressed with her global approach to TA assigning, which is based on SEND, but also other factors such as well-being and key groups like summer born children; so takes all areas of need into consideration. JM to provide formal ICE report.</p>																						
9	<p>Governor training/ development</p> <p><u>Skills audit and governing body review</u></p> <ul style="list-style-type: none"> - RH used audit template from The Key, which is new compared to previous years. There were no obvious gaps or red flags. <p>JG explained that after the Trust's governance review, they can relook at the skills audit process.</p>																						
10	<p>Policies</p> <ul style="list-style-type: none"> • Child-on-Child Abuse • Fire Safety • Health & Safety • Use of Chemicals • Working at Height <p>The policies were approved by the Governing Board. RH thanked Amanda for her work completing these.</p>																						
11	<p>Correspondence</p> <p>None.</p>																						
12	<p>Further items determined for discussion at agenda Item 2:</p> <p><u>Training Modules</u></p> <p>MW asked if everyone had completed the Data Protection Module and sought clarification on the course content, as governors had recently completed both Cyber and GDPR training. RH will ask for TS to clarify if this is what is meant, or if we still have training gaps. Action RH</p>																						
13	<p>Meeting dates for 2023/24:</p> <p>A request was made in the previous meeting to move two school development committee meetings from a Thursday to a Wednesday. Both committees will be asked if they're happy to swap the days of the highlighted meetings below:</p> <table> <tr> <td>LGB1:</td> <td>Wednesday 20th September, 6pm</td> </tr> <tr> <td>Res Ctee:</td> <td>Wednesday 8th November, 4pm</td> </tr> <tr> <td>SD Ctee:</td> <td>Thursday 9th November, 2pm</td> </tr> <tr> <td>LGB2:</td> <td>Thursday 30th November, 6pm</td> </tr> <tr> <td>Res Ctee:</td> <td>Wednesday 28th February, 4pm</td> </tr> <tr> <td>SD Ctee:</td> <td>Tuesday 5th March, 2pm</td> </tr> <tr> <td>LGB3:</td> <td>Wednesday 20th March, 6pm</td> </tr> <tr> <td>Res Ctee:</td> <td>Thursday 9th May, 4pm</td> </tr> <tr> <td>SD Ctee:</td> <td>Wednesday 12th June, 2pm</td> </tr> <tr> <td>LGB4:</td> <td>Thursday 20th June, 6pm</td> </tr> <tr> <td>LGB5:</td> <td>Wednesday 10th July, 6pm</td> </tr> </table>	LGB1:	Wednesday 20th September, 6pm	Res Ctee:	Wednesday 8th November, 4pm	SD Ctee:	Thursday 9th November, 2pm	LGB2:	Thursday 30th November, 6pm	Res Ctee:	Wednesday 28th February, 4pm	SD Ctee:	Tuesday 5th March, 2pm	LGB3:	Wednesday 20th March, 6pm	Res Ctee:	Thursday 9th May, 4pm	SD Ctee:	Wednesday 12th June, 2pm	LGB4:	Thursday 20th June, 6pm	LGB5:	Wednesday 10th July, 6pm
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14	<p>What impact have we had since the last meeting on the achievement and wellbeing of pupils and staff in our schools?</p> <ul style="list-style-type: none"> - Governors thanked the Base Leaders for stepping up during A. Andrews' absence. - We are delighted that AA has started her phased return to work. - Children have achieved in their SATs assessments. - The school community has enjoyed the sports events and end of year productions.

The meeting closed at 8pm