

Joint 	 THE FELLOWSHIP OF ALL SAINTS KIRKBY OVERBLOW AND NORTH RIGTON CHURCH OF ENGLAND PRIMARY SCHOOLS Meeting of the Joint Local Governing Body 11 March 2026, 5pm at All Saints	
MINUTES		

Governing Body Core Functions Ensure the vision, ethos and strategic direction of the school is clearly defined Ensure the Headteacher performs their responsibilities for the educational performance of the school Ensure the sound, proper and effective use of the school's financial resources	
Present: Amber Andrews (AA) Headteacher; Joanne McCudden (JMc) Chair of Governors; Sarah Barnett (SB); Gerri Elliot (GE); Sarah Honey (SH) Staff Governor and Assistant Headteacher, ASKO; Emma Littlewood (EL); Neil Morley (NM); Fiona Parish (FP); Stroma McDermott (SMc) On Teams: Emily Boughan (EB) Vice Chair; Sophia Gardiner (SG) Staff Governor and Assistant Headteacher, NR Apologies: All governors present In Attendance: Amanda Foster (AF) School Business Manager; Trudy Searle (TS) NYC Clerk; Mark Wilkinson (MW) Guest	
<i>The meeting opened at 5pm</i>	
1	Welcome, opening prayer and apologies JMc opened the meeting and SMc said an opening prayer. A special welcome was given to NM (new parent governor) and introductions were made. All governors were present in person or on Teams. MW's resignation from the governing body was formally noted and he was congratulated on his new role on the trust board. AA thanked MW on behalf of governors and school leaders for his much valued and appreciated contribution to the governing body and the school.
2	Meeting administration Declaration of interests: None Determination of any confidentiality matters: None Any other business: None
3	Minutes arising from the governing body meeting on 12.11.2025 These were agreed as a true record for JMc to sign and a copy to be filed in each school. Update on actions/matters arising All actions were completed. <u>St John's, North Rigton, planned upgrade to facilities</u> SMc will contact senior leaders when a letter of support would be useful. Action: SMc
4	Resources (AF) <u>Finance Papers: 3 year forecasts, budget assumptions, forecast tracking, management accounts</u> - The format of the finance reports is a work in progress - North Rigton has a surplus, AF is seeking clarification on the reserves policy - GAG funding statements recently received and currently working through these

	<u>Paper: Premises update, March 2026</u> - A couple of incidents to report at North Rigton: - o A leak in Apple Class flat roof (where the previous leak was repaired) + a leak around the patio doors. The trust will fund these repairs - o A roof elevation needs renewing, getting quotes for this work <u>Papers: Health and Safety update, March 2026 + NYES H&S Paperwork Evaluation Check-lists</u> - Moving from NYC to a new provider for future Health & Safety audits - A new health & safety governor will need to be appointed to replace MW TS: next agenda - MW has completed a health & safety report for this year <i>AF left the meeting at 5.30pm</i>
5	Headteachers report <u>Papers: HT Reports</u> AA talked through each report page by page, highlighting the following points and taking questions from governors: <u>New Headteacher appointments and other staff changes</u> AA, SH and SG outlined the new leadership structure after AA retires at the end of this term: - SG will be Headteacher for 4 days and SH Headteacher for 1 day - SH will be Deputy/Assistant Headteacher for 4 days and will relinquish classroom responsibilities (job title to be confirmed - in discussion with the trust) - Mr Rodrigues will become class teacher for Years 5 and 6 - A recruitment process is in place for a pupil premium and pastoral lead across both schools (a non-teaching role, 1 day a week at each school) - Mrs Porter will have a temporary increase in hours to cover Fridays thus ensuring there will be a DDSL and DSL in each school - Mrs Anderson will be the DDSL at All Saints when she returns from maternity leave <u>North Rigton</u> - 11 first place choices for September (PAN 15) - SEND numbers confirmed as 17% - Potential new governor (All Saints parent) – JMc has had a conversation on Teams and will follow up with an email Action: JMc - Staffing - advertising for a part-time teacher (2.5 days) for Years 3 and 4 job share (to allow .5 handover time. Current member of staff on 2 day FTC for job share will go back to HLTA role) - Attendance is good - Behaviour and attitude narrative is AI generated and a good account - Personal development – a lot of good things going on. Year 5 and 6 trip to see Fame cancelled due to some content not being age appropriate - Curriculum review – Georgina Brown has sent a questionnaire and getting responses back - Number of governor visits – this part of the report doesn't capture the actual figure correctly - Data – previously seen by governors - Safeguarding audit completed the previous week <u>All Saints</u> - 12 first place choices for September + 1 sibling + 1 deferred entry (PAN 15) - A few in year transfers this year have taken number on roll to 99 - Staffing - employed a TA for the breakfast club - Breakfast and after school clubs going from strength to strength and having a positive impact on pupil numbers - Attendance is good - Personal development – a lot of good things going on. A governor asked for singing to be added to the list Action: SH - Same issue with number of governor visits

	- Data previously seen by governors - Safeguarding audit planned for April/May <u>Paper: ASKO SIAMS report, Nov 25</u> <u>Paper: Mike Smit Rofs Nov 25 & Feb 26</u> <u>Paper: Teaching and Learning Review, North Rigton, RoV, Nov 25</u> All Saints visit scheduled before the end of the spring term. <u>Paper: T2 Rof, Jan 26</u> <u>Paper: ECT Review, North Rigton</u> AA encouraged governors to read the RoVs as these provide a useful guide on the school improvement areas being worked on in each school. <u>Assessments</u> SH outlined the new cycle of assessments introduced by the trust last year: - Autumn: reception - teacher assessments, Years 1-5 - NTS tests, Year 6 - SAT's papers - Spring: all year groups – teacher assessments - Summer: reception – early learning goals, Years 1-5 NTS tests, Year 6 - SATs - No Key Stage One assessments this year <i>MW left the meeting at 6.15pm</i> <i>Q. What was the rationale for introducing the iPad pilot?</i> <i>A. SH: This is part of the trust's strategy on use of technology in schools. Years 5 and 6 at All Saints and Year 5 at Pannal were chosen for the pilot. Feedback is given monthly on what's worked well and the impact on achievement. Using well researched and compliant products and seeing levels of engagement going up hugely. Having a significantly positive impact and no concerns. Written work is still done in English books. Reception don't use iPads and minimal use in Years 1 and 2. iPad usage starts in Years 3 and 4. Parents were given a run through at parents evening. Governors were invited into school to see how the iPads are being used.</i> <i>Q. From a SEND perspective, are all children able to access the iPads?</i> <i>A. Yes, adaptive teaching is in place and have an adapted screen for a visually impaired child.</i>
6	YCST Update The Headteacher at Richard Taylor CofE Primary is retiring at the end of this academic year.
7	Safeguarding Update included in Headteacher reports. EL meeting SG this week. The safeguarding audit at North Rigton was very thorough, providing good professional challenge and good preparation for Ofsted. Awaiting the report but started on the actions.
8	Governor visits/meetings <u>Papers: Completed visit reports:</u> - SEND ASKO&NR, Oct 25 (JMc) - Nativity, ASKO, Dec 25 (JMc) - RE, ASKO & NR, Jan 26 (GE) - ASKO, Sustainability, Jan 26 (GE) Noted. SB, SMC & JMc had also completed more visits – ICE forms to follow. Action: SB, SMC, JMc
9	Governor Housekeeping <u>Governor vacancies/appointments</u> EL reminded everyone she would be leaving at the end of the summer term. JMc will write a piece on the vacancy for the village newsletter. Action: JMc EL volunteered to continue managing the NR school house fund. TS will check with the Trust

	Governance Lead if EL can do this as an Associate Governor. Consideration will need to be given to appointing new staff governors. Action: TS Action: SG&SH
10	Policies Policies - Events Policy - First Aid Policy - Intimate Care Policy - Missing Child Policy - o <i>Q. Could reporting to governors be included as well please?</i> Action: SG/SH - Parent and Visitor Conduct Policy - RPI Policy - o GE has some suggested amends which will be forwarded to the trust Action: GE/SG/SH - o <i>Q. More training in use of reasonable force planned for June. Are we confident enough people are trained until then?</i> - o <i>A. Yes, adults linked to relevant children have been trained</i> - School Medical Policy All policies noted.
11	Correspondence None.
12	Meeting dates for 2026 – all at 5pm, venues tbc Thursday 04 June (Apologies from SMC) Wednesday 08 July A request was made for the date of the trust conference to be circulated. Action: SH
13	Further items for discussion AA gave a speech for her last governing body meeting, reflecting on her time as Headteacher at North Rigton and All Saints and wishing everyone well for the future.
14	What impact have we had since the last meeting on enhancing and strengthening our theologically rooted Fellowship vision of Grow – Blossom – Flourish? Following a rigorous recruitment process, appointed 2 excellent Headteachers.

The meeting closed at 7pm